



## **School Parent and Family Engagement Policy**

### **ESSA Section 1116**

### **2022-2023**

NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree upon with, and distribute to parents of participating children, a written Parent and Family Engagement Policy that contains information required by Section 1116 (b), (c), and (e) of the Every Student Succeeds Act of 2015 (ESSA). Schools are required to include parents in the process of developing, reviewing, revising, and agreeing upon the parent and family engagement policy.

#### **PART I. GENERAL EXPECTATIONS**

Beta Academy agrees to implement the following statutory requirements:

- Beta Academy shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f).
- Beta Academy will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, Beta Academy will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing access to information and school reports required under Section 1116 of ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- Beta Academy shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under section 1114(b) (Campus

Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)

- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- Beta Academy will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds are reserved for parental and family engagement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- Beta Academy will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- Beta Academy shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; ESSA, Section 1116 (c)(2)
- Beta Academy will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1116 of the ESSA.*

## **PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

NOTE: The School Parent and Family Engagement Policy must include a description of how the district will implement or accomplish each of the following components. [Section 1116, ESSA.] There is no required format for these descriptions. However, regardless of the format the district chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.

1. Beta Academy will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1116 of the ESSA:
  - (A) Email parents regarding Title 1 Meeting.
  - (B) Text parents regarding Title 1 Meeting.
  - (C) Add the upcoming Title 1 Meeting to the monthly school calendar.
  - (D) Have a parent representative attend the Campus Improvement Plan meeting for review and implementation.
  - (E) Have a signup sheet for the parents who are interested in reviewing Title 1 documents each year.
  - (F) Contact parents and schedule a meeting to review and adjust as necessary.
  
2. Beta Academy will take the following actions to involve parents in the process of school review and improvement under Section 1116, ESSA:
  - (A) Once STAAR results and other data from the school have been collected, Beta Academy will contact parents on the review committee.
  - (B) A meeting will be held with parents to review the previous years' data.
  - (C) Host Parent Feedback Nights
  
3. Beta Academy Administrators will conduct two annual meetings in the fall to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meetings at times convenient for parents and will offer a flexible number of additional parent and family engagement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
  - (A) Emailing dates, times, and locations of annual meetings.
  - (B) Texting dates, times, and locations of annual meetings.
  - (C) Uploading dates, times, and locations of annual meetings to the online calendar.
  - (D) Adding dates, times, and locations of annual meetings. to the monthly calendar sent home in scholar folders.

4. Beta Academy will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
  - (A) Having monthly parent meetings training parents on programs and program uses.
  - (B) Having an open-door policy for parents to visit and observe regularly.
  - (C) Having parent resources posted on our website regarding curriculum and assessments.
  - (D) Sending parent resources home with descriptions and explanations of the school's curriculum.
  - (E) Providing access to parents of Kindergarten through 12<sup>th</sup> grade to an online grading system, where parents can check grades and assessments.
  - (F) Hosting parent tutorials as needed.
  
5. Beta Academy, will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
  - (A) Giving immediate feedback.
  - (B) Sending letters home regarding any changes.
  - (C) Hosting monthly meetings where administration is available to take feedback.
  
6. Beta Academy will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
  - (A) Mailing home STAAR scores.
  
7. Beta Academy will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:
  - (A) Sending home letters informing parents of teacher's credentials.
  - (B) Furthermore, being open about the credentials of all our teachers, upon request.

8. Beta Academy will provide assistance to parents of children served by the school, as appropriate, in understanding these topics described in this paragraph –
- the state’s academic content standards,
  - the state’s student academic achievement standards,
  - the state and local academic assessments including alternate assessments,
  - the requirements of Part A,
  - how to monitor their child’s progress, and
  - how to work with educators

by undertaking the following actions:

- (A) Hosting summer parent meetings regarding scholar requirements, state standards, and state and school expectations.
  - (B) Educating parents in August during orientation meetings booked throughout the month.
  - (C) Having parent resources posted on our website.
  - (D) Sending parent resources home with descriptions and explanations of how to monitor scholar’s growth.
  - (E) Hosting STAAR nights for parents who have scholars in STAAR grades, teaching them about the testing and state standards.
  - (F) Covering STAAR information in annual ARD meetings with parents who’s special education scholars will be effected by STAAR testing.
9. Beta Academy will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- (A) Having monthly meetings training parents on programs and program uses.
  - (B) Having an open-door policy for parents to visit and observe regularly.
  - (C) Having parent resources posted on our website.
  - (D) Sending parent resources home in letters and email.
  - (E) Teachers having regular communication with parents, via email, text, phone calls and face to face meetings.
  - (F) Hosting parent tutorials as needed.

10. Beta Academy will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and how to implement and coordinate parent programs and build ties between parents and schools, by:

- (A) Providing workshops or training on how to increase parental involvement.
- (B) Encouraging parental involvement and providing training on best practices during staff meetings.
- (C) Encouraging parental involvement and providing training on best practices during our school professional learning communities.
- (D) Providing a folder specific to each scholar with a parent communication log to be filled out by the teachers.
- (E) Sharing results compiled by administration from parent feedback nights.
- (F) Meet regularly to plan events that promote parent involvement on campus.

11. Beta Academy will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, including:

- (A) Meet the Teacher Nights
- (B) Summer reading assessment for kindergarten and first grade to help jump start reading.
- (C) Summer parent meeting with kindergarten and first grade at-risk scholars.
- (D) Kindergarten Orientation Night within the first nine weeks.
- (E) Provide other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

12. Beta Academy will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- (A) Having available school text messages and teacher text messages available for parents to sign up in Spanish.
- (B) Having receptionist at the front office that is bilingual.
- (C) Having bilingual resources and tools available for programs the school uses to increase scholar achievement.

### **PART III. DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

1. Beta Academy will involve parents in celebrating the accomplishment of scholars by hosting annual events where parents are welcome:
  - (A) Honor Roll Breakfast Ceremonies
  - (B) Early Act First Knight Character Program Ceremonies
  - (C) Open Houses
  - (D) Christmas Concert
  - (E) Award Ceremonies
  - (F) Graduation

### **PART IV. ADOPTION**

This School Parent and Family Engagement Policy has been developed jointly with and agreed upon with parents of children participating in Title I, Part A programs.